**Stakeholder Engagement**

**Reflection Log**

**Reflection** is an essential part of the stakeholder engagement process, as well as a core part of learning. Use this log to wrap-up this session and reflect on the content and concepts presented. While prompts are provided to guide your thinking, you are invited to add thoughts and ideas that are most meaningful to you in your work and professional practice.

**Session 1: An Overview of Stakeholder Engagement**

Revisit the core principles of stakeholder engagement. Jot specific actions and ways you can begin to practice these principles in your Part C and/or Part B 619 data system work. Consider drafting ideas that define your purpose, expectations for stakeholder engagement, ways you might build trust-based relationships, etc.

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| **PRINCIPLES OF****EFFECTIVE STAKEHOLDER ENGAGEMENT** | **NOTES****Draft Ideas, Possible Actions, and Steps to Take** |
| **Is relevant to stakeholders** |  |
| Define and articulate purpose |  |
| Specify desired outcomes |  |
| Identify short-and long-term outputs and outcomes |  |
| **Relies on trust-based partnerships** |  |
| Establish an agreed upon group process |  |
| Articulate expectations  |  |
| **Emphasizes effective communication** |  |
| Establish consistent, responsive methods of communication |  |
| Ensure accessibility of information to all stakeholders |  |
| Address conflicts or dilemmas |  |
| **Emphasizes effective communication** |  |
| Ensure all voices are heard |  |
| Provide timely, reflective, and responsive decision making |  |
| Define the scope of stakeholder decisions |  |

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| CHALLENGE QUESTION: What is stakeholder engagement and what are the benefits of involving stakeholders in a data system initiative? |